



Canadian Neurosurgical Society (CNSS)

Society Governance

General Information

CNSS Mission Statement

To study the recognition, relief and prevention of diseases of the nervous system;

To hold scientific meetings alone or in conjunction with other societies to promote the knowledge and practice of neurosurgery;

To represent Canadian neurosurgeons at national and international meetings; and

To collect membership fees and receive donations in order to further these objectives.

About CNSS

The original Canadian Neurological Society, established in 1948, represented both neurologists and neurosurgeons. In 1965, the original CNS was dissolved and two new societies were created to represent the two distinct groups, with The Canadian Neurosurgical Society representing neurosurgeons.

Today, the CNSS has approximately 300 members and represents neurosurgeons and neurosurgery residents in Canada. There are also members who received their training in Canada but live in the United States or elsewhere.

A council of 15 directors manages the property and business of the CNSS. The President and Vice-President also sit on the CNSF Board of Directors. The council appoints a member representative to sit on the Publications Committee of the Canadian Journal of Neurological Sciences for a term of four years, and a member to sit on the Professional Development Committee for a term of three years. The council also elects two member representatives to sit on the Scientific Program Committee of the CNSF.

CNSS Committees

Executive Committee

The Executive Committee is composed of the President, Vice-President, the Past-President and the Secretary-Treasurer.

Nominating Committee

The Past-President (committee chair), and two councillors who are retiring, sit on the Nominating Committee. They submit names for nomination for any positions on CNSS council and CNSF Committees, that become vacant as of the Annual Congress.

Membership Committee

The Membership Committee, comprised of Executive Committee members, approves membership applications throughout the year.

CNSS Resident's Committee

Residents in neurosurgery training programs across Canada have formed a group to discuss and advocate for issues common to residents and their particular area of interest.



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General Information (con't)

Conditions of Membership

Membership in the Society shall be limited to persons interested in furthering the objectives of the Society.

CNSS Membership Application Process

Application for CNSS Membership must be made on the official CNSS Application form – available on this site.

The society requires the names and signatures of two Active CNSS members in support of the applicant. Junior Members require the signature of either an Active Member or their Training Program Director.

New applications are reviewed and approved by the Membership Committee.

CNSS Membership Categories

Active Member

Active Member applicants must be physicians certified in neurosurgery by the Royal College of Surgeons of Canada, or licensed by the College of Physicians and Surgeons of any Province of Canada, to practice neurosurgery.

Junior Member

First-year resident membership fees are paid by the member society.

Junior Member applicants must be registered in neurosurgical training programs recognized by the Royal College of Surgeons of Canada. When the Resident receives a certificate in neurosurgery from the Royal College of Physicians and Surgeons of Canada, or from the Corporation professionnelle des Médecins du Québec, the member status will automatically change to Active Membership and members are billed accordingly.

Associate Member

Associate Member applicants are MDs or PhDs, or other individuals in the allied fields of medicine, who are interested in the study of the nervous system.

Retired Member

Retired Members are members who have been Active Members and who have retired from the active practice of their specialty. Active Members must contact the CNSF office in writing to receive a change to Retired Member status.



Canadian Neurosurgical Society (CNSS)

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CNS Responsibilities

Past-President

Term

- Two years

Responsibilities

- In conjunction with the President, Vice-President and Secretary-Treasurer (the Executive Committee), carries out the instructions arising out of the meetings.
- As a member of the Membership Committee, reviews and approves membership applications throughout the year.
- Acts as chair of the Nominating Committee and submits nominations for each position that is vacant on council.

President

Term

- Two years

Responsibilities

- Leads the CNSS Governing Council in steering the society's direction, mission and goals.
- Leads the society in formulation of new policies, procedures and programs.
- Knows and understands the bylaws of the CNSS and ensures the council adheres to its bylaws.
- Ensures that all Orders and Resolutions of the council are carried out.
- Provides leadership to the council.
- Acts as Chair at council meetings and teleconferences, Executive Committee Meetings, and the Annual General Meeting of the society.
- Ensures that meetings have a quorum in order to hold a legal vote (5 for council meetings; 20 Active members present at the Annual General Meeting or by proxy).
- Determines when discussion of an issue or motion is complete and calls for a vote on that issue or motion. Announces the result of the vote to meeting.
- Keeps meetings on topic by summarizing issues.
- Represents the CNSS on the CNSF Board and the CNSF Governance Committee.

Duties

- Prepares for and chairs all CNSS Council meetings.
- Prepares for and chairs the society's Annual General Meeting.
- Participates in, and chairs, teleconference calls, as required.
- Participates in e-mail discussions, as required.
- Prepares for and attends the CNSF Board and Committee meetings.
- As a member of the Membership Committee, reviews and approves membership applications throughout the year.



Canadian Neurosurgical Society (CNSS)

Society Governance

CNS Responsibilities

Vice-President

Term

- Two years (then moves to President)

Responsibilities

- Familiar with the bylaws of the CNSS and the operation of the Society.
- In the absence or disability of the society President, the Vice-President shall perform the duties and exercise the powers of the President.
- Represents the CNSS on the CNSF Board and the CNSF Audit Committee.
- In conjunction with the President, Past-President and the Secretary-Treasurer (the Executive Committee), carries out the instructions arising out of the meetings.

Duties

- Prepares for and attends all CNSS Council meetings.
- Prepares for and attends the society's Annual General Meeting.
- Participates in teleconference calls, as required.
- Participates in e-mail discussions, as required.
- Prepares for and attends the CNSF Board and Committee meetings.
- As a member of the Membership Committee, reviews and approves membership applications throughout the year.

Secretary-Treasurer

Term

- Two years (then moves to Vice-President)

General Responsibilities

- Familiar with the bylaws of the CNSS and the operation of the society.
- Acts as recording secretary at meetings for the society.
- Takes attendance and ensures there is a quorum for any votes.
- Records the proceedings of the Society's council and Annual General Meeting, including motions and issues presented for discussion, the call for a vote and the results of any vote.
- Prepares the minutes of meetings and forwards to the Secretariat office, for distribution and inclusion in the Society Minute Book. (s/b within six weeks of the meeting.)
- In conjunction with the President, Past-President and the Vice-President (the Executive Committee), carries out instructions arising out of the meetings.
- Assists in the preparation of the annual operating budget of the Society.
- Advises the Secretariat of any revisions to the Society bylaws.
- Reviews financial reports submitted by the Secretariat and presents the financial statements to council and the general membership for approval.

Duties

- Prepares for, attends and acts as recording secretary for society council meetings and the Annual General Meeting.
- Prepares for, attends and acts as recording secretary for society teleconference calls, as required.
- Participates in e-mail discussions, as required.
- Advises the Secretariat of any pertinent business that will impact annual budget.
- Presents the financial statements to the membership at the Annual General Meeting for approval.
- Records and notifies the Secretariat of new council members, committee members, and executive.
- As a member of the Membership Committee, reviews and approves membership applications throughout the year.



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CNS Responsibilities

Residents Representative

Term

- One year renewable

Responsibilities

- Familiar with the bylaws of the CNSS and the operation of the society.
- Knowledgeable about the CNSF and its programs and services.
- Provides the voice for Canadian neurosurgery resident members.

Duties

- Reports to the CNSF Board, the CNSS Council and to the CNSS members at the CNSS AGM. Attends associated meetings at the Annual Congress and participates in teleconference calls as required. Attends the CNSF Board meetings.
- Plans and Chairs the Neurosurgery residents meeting at the Annual Congress.
- Provides CNSS residents representation on the Professional Development Committee, the Scientific Program Committee, and other committees as requested. Attends associated meetings at the annual Congress and participates in teleconference calls as required (approx. 2 each / year).
- Provides an annual fellowship listing for posting on the CNSF website.
- Provides input and feedback on the residents section of the CNSF website.

Councilors

Term

- Three years

Responsibilities

- Familiar with the bylaws of the CNSS and the operation of the society.
- Knowledgeable about the CNSF and its programs and services.
- Oversees the business affairs of the CNSS.
- Approves annual financial statements and budgets.
- Approves long-range plans incorporating the mission and goals of the organization.
- Authorizes expenditures on behalf of the CNSS.
- Stands for committees as requested by council.

Duties

- Prepares for and attends all CNSS Council meetings
- Prepares for and attends the society's Annual General Meeting.
- Participates in teleconference calls, as required.
- Participates in e-mail discussions, as required.